

**FORT LAUDERDALE SURGICAL SOCIETY  
CONSTITUTION  
AND  
BY-LAWS\***

\*Revised May, 1985

# CONSTITUTION AND BY-LAWS

## CONSTITUTION

### ARTICLE I

The name of the Society shall be the Fort Lauderdale Surgical Society.

### ARTICLE II

The objects of the Society shall be to foster advancement of surgical knowledge and skill by sponsoring meetings for presentation and discussions of subjects concerning the art and science of surgery and such other matters as may come properly within its sphere.

### ARTICLE III

Section 1. The Society shall consist of Active, Senior and Honorary Fellows.

Section 2. The Active Membership shall be unlimited

Section 3. Active Fellows shall automatically become Senior Fellows of the Society on reaching the age of sixty-five, or on retirement from active practice. Senior members shall have all the privileges of Active Fellows. Senior members will be exempt from regular annual dues but will pay only for the meetings they attend at the regular pro rata charge as made to guests.

Section 4. Honorary Fellows shall be physicians or scientists of recognized and outstanding ability in the field of medicine or allied sciences who have made one or more scientific presentations before this Society. He shall be a person deemed worthy of special honor by this Society. He shall neither pay an initiation fee, dues, assessments nor catering costs. Two thirds vote of approval is necessary for honorary membership. No more than two honorary Fellows can be elected each year.

Section 5. Any Active Fellow in good standing will forfeit his membership if he removes from the greater Fort Lauderdale area. Leave of absence with suspension of dues will be granted for military service or leaving the community for further surgical training.

Section 6. Voting members shall consist of Active Fellows.

#### ARTICLE IV

The Officers of the Society shall consist of a President, a Vice-President, a Secretary and a Treasurer.

#### ARTICLE V

The Officers shall be elected by ballot each year. They may be reelected. The total term of office of the President shall not exceed two years.

#### ARTICLE VI

Membership to this Society shall be by invitation. The candidate for admission as an Active Fellow must be a practicing surgeon or practicing in an allied field of surgery in the greater Fort Lauderdale area and be an Active member of the Broward County Medical Association.

#### ARTICLE VII

Any Fellow having complied with the requirements of the Constitution and By-Laws may resign his Fellowship by presenting his resignation in writing, accompanied by a Treasurers' certificate that he is not indebted to the Society. Such resignation shall become valid on acceptance by the Society.

#### ARTICLE VIII

Any member committing a violation of the regulations of the Society and of the Code of Medical Ethics adopted by it, shall be reprimanded, suspended or expelled. The Society shall be governed by the Code of Ethics adopted by the American Medical Association.

## BY-LAWS

### SECTION I

#### MEETINGS

The stated meetings of the Society shall be six times a year between November and May, inclusive. The membership will be notified in advance of the time and place of meetings. The last meeting of the year shall be designated as the annual business meeting for election of Officers, annual reports and election of new members. Other business may be transacted at any meeting.

### SECTION II

#### SPECIAL MEETINGS

A special meeting may be called at any time by the President and it will be his duty to do so upon the requisition in writing of any five voting Fellows.

### SECTION III

#### QUORUM

For elections, for changes in the Constitution and By-Laws, for ordering assessments, or for any other business affecting the interests of the Society or of its individual Fellows, 30% of the voting Fellows shall be required to be present.

### SECTION IV

#### DUTIES OF OFFICERS – PRESIDENT AND VICE-PRESIDENT

The President shall preside at the meetings, regulate debates, sign certificates of Fellowship, approve bills ordered to be paid by the Society, appoint committees, announce the results of elections and perform all other duties pertaining to his office. The Vice-President shall assist the President in the discharge of his functions and in his absence preside. He shall also serve as program chairman.

## SECTION V

### SECRETARY

The Secretary shall keep the minutes of the meetings of the Society, notify the Fellows of the meetings, notify the Officers and Fellows of their election, acquaint newly elected Fellows with the requirements of By-Laws concerning admission, receive the signatures of newly elected Fellows, take charge of papers not otherwise provided for. He shall keep custody of the Seal of the Society.

## SECTION VI

### TREASURER

It shall be the duty of the Treasurer to receive all monies and funds belonging to the Society. He shall pay all bills when properly ordered by the Society. He shall present an annual account for audit. He shall arrange the meeting place and catering of the meetings.

## SECTION VII

### COUNCIL

The council shall consist of the elected officers of the Society including the President, Vice-President, Secretary and Treasurer and the three most recent past Presidents of the Society. It shall hold meetings for the transaction of routine business upon notice from the Secretary and special meetings shall be held upon the call of the President or upon the call of any two of its own members.

## SECTION VIII

### ELECTION OF OFFICERS

The Officers and Council of the Society shall be nominated and elected at the May meeting of each year. The election shall be by ballot and a majority of all those present shall be necessary for a choice.

## SECTION IX

### PROPOSALS FOR FELLOWSHIP

Proposals for Fellowship shall be in writing, signed by three voting Fellows. The nomination shall be referred to the Council who shall report on the same at the next meeting of annual business. One of the sponsors of any candidate is required to be present at the meeting at which the candidate is to be voted upon and to speak for him.

## SECTION X

### ELECTION OF FELLOWS

Election of candidates for Fellowship who have been reported upon by the Council may take place only at the annual business meeting and shall be by ballot. A two thirds vote of those present shall be necessary for election.

## SECTION XI

### INITIATION FEE

Every active Fellow shall on admission pay an initiation fee in amount to be set by the Council.

## SECTION XII

### ANNUAL DUES

There shall be an annual dues in amount set by the Council to be paid within three months after the annual meeting in May. Any Fellow who requests relief from payment of dues and assessments may at the discretion of the Council be relieved of such dues and assessments without loss of Fellowship or other rights but he shall not cause the Society to incur expense in his behalf.

## SECTION XIII

### DUES IN ARREARS

Any Fellow in arrears at the November meeting shall be notified of the fact by the Treasurer in writing. If his dues are not paid within two months after such notification, he shall forfeit his Fellowship.

## SECTION XIV

### INVITED GUESTS

Any Fellow may invite any number of guests and each guest shall be introduced by the guest's host and his name entered upon the minutes. Guests shall be limited to Physicians. Any exceptions must be approved in advance by the President. The President may invite any guest to participate in a discussion. All invited guests shall withdraw from the meeting when matters relating to the private business are under consideration. Any member inviting a guest shall be responsible for payment of the cost assessment for that meeting and he shall notify the Treasurer of the guest's attendance at least 24 hours in advance of the meeting.

## SECTION XV

### SCIENTIFIC PROGRAMS

The program chairman will arrange for the outstanding speaker from various fields of medicine to appear before the Society. Fellows are encouraged to present original papers and essays before the Society.

## SECTION XVI

### CERTIFICATE OF FELLOWSHIP

A plaque shall be issued to each Fellow.

## SECTION XVII

### ORDER OF BUSINESS

1. The call to order
2. Scientific program
3. Reading of minutes
4. Business
5. Adjournment

## SECTION XVIII

### RULES OF ORDER

The proceedings of the Society shall be conducted under the usual parliamentary rules of order. A parliamentarian shall be appointed by the President at each annual business meeting and when required at other business meetings.

### ALTERATIONS OF THE CONSTITUTION AND BY-LAWS

No part of the Constitution or By-Laws shall be amended, altered or repealed except at a stated meeting subsequent to the one at which notice to that effect shall have been given and then only by vote of three fourths of the Fellows present.